



STATE OF KANSAS

PRIVACY STATEMENT

The Kansas Secretary of State (KSSOS) is dedicated to protecting your privacy on-line. The following policy statements outline how individual information will be handled by KSSOS while using our services. The compilation (meaning the collection, arrangement and assembly) of all content on this site is the exclusive property of KSSOS. This policy is subject to change; therefore, it is recommended that individuals refer back to this statement periodically.

Applicable Law

The Kansas Secretary of State (KSSOS) adheres to the Kansas Open Records Act (KSA 45-215 through 45-223). The laws of the State of Kansas will govern the disclosure of information, and any disclaimers, terms and conditions relating to the use of the information. KSSOS reserves the right to make changes to this site, the disclaimers, and the terms and conditions at any time.

What information do we collect from you?

Some of the information we collect is personal to you. Other information is anonymous. During registration or when you initiate a transaction or request, if applicable, we may ask for your name, email address, mailing addresses, phone number, Social Security number/FEIN, state ID, and bank account information. We collect this information to use in our provision of services to you. In addition to the information that you provide to us, we collect your IP address, transaction history information and other related information.

When you report a problem with our Sites or services, we will collect your contact information along with a description of your problem.

When you contact us via the Contact Us page, we will collect your contact information and any information you include in your email.

To customize our service for you, we may collect location data, including the real-time geographic location of your computer or mobile device. This location data is collected anonymously in a form that does not personally identify you.

When you visit and navigate our Sites, use our applications or third party sites, or open our emails, we may collect technical information about your use of our Sites including IP address, device identifiers and viewing information.

How do we collect information from you?

Direct Collection:

We collect much of the information listed above directly from you when you submit it on our Sites. This includes information such as registration information, contact information, user submissions, and public postings. If you do not want to share your information, you can choose not to participate in a particular service or activity.

Indirect Collection – Cookies and Other Technology:

We use cookies, and other technologies to receive and store certain types of information whenever you interact with us through your computer or mobile device. We may use these technologies to:

- Provide you with personalized content based on your use of our Sites.
- Enable you to more easily use our Sites by remembering and using contact information, and registration information.
- Evaluate, monitor and analyze the user of our Sites and its traffic patterns to help improve our Sites and services.

The types of technologies we use include:

- Cookies

A cookie is a small amount of data that is sent to your browser from a Web server and stored on your computer's hard drive. Cookies enable us to identify your browser as a unique user. Cookies may involve the transmission of information from us to you and from you to us. The Help feature on most browsers will tell how to prevent your browser from accepting new cookies, how to have the browser notify you when you receive a new cookie, or how to disable cookies altogether. Additionally, you can disable or delete similar data used by browser add-ons, such as Flash cookies, by changing the add-on's settings or visiting the Sites of its manufacturer. You may lose some features or functionality when you disable cookies.

- Web Analytics

Like most standard websites servers, we may track website analytics. Web analytics track Internet protocol (IP) addresses, browser type, Internet service provider (ISP), referring/exit pages, platform type, data/time stamp, and number of clicks. We utilize this information to analyze trends, administer the Sites, prevent fraud, track website navigation in the aggregate, and gather broad demographic information for aggregate use.

- Indirect Collection – Social Networking

The Sites may permit you to use third party social networking platforms such as Facebook, Twitter, and Google+. This may include the use of social media plugins such as Facebook "Like", Tweet, Google "+1" buttons, etc. When you use these social networking platforms and plugins, your username and password may be shared with us. When you use social networking platforms and plugins, you share your information with them and their privacy policy applies disclosure of such information. In additions, they may be able to collect information about you, including your activity or may notify your connections on the social networking platform about your use of KSSOS's Sites. Such services may allow your activity to be monitored across multiple Sites for purposes of delivering more targeted advertising. Please note that the privacy policies of the social network platform providers will apply in those situations and we encourage you to read them. We may add new social networking plugins and buttons to our Sites from time to time.

How do we use your information?

Our main goal in collecting information is to improve the Sites and provide you with the best possible experience on the Sites.

We may also use your personal information to:

- Enable you to participate in online transactions.
- Make our services and Sites better.
- Compile, analyze and do research on our user demographics and behavior.
- Detect, investigate and prevent activities that may violate our policies or be illegal.
- We use location data only to provide and improve our service.

Who is collecting information?

Except as provided in this Privacy Policy, only KSSOS will have access to your personal account information. When you are on our Sites and are asked for personal information, you are sharing that information with the Secretary of State. If you do not want to share your information, you can choose not to participate in a particular service.

Links of other websites

This Privacy Policy applies to the Sites only. Our Sites includes links to other websites. If you submit personally identifying information to any of those sites, your information is subject to their privacy statements. We encourage you to carefully read the privacy statement of any website you visit.

With who does KSSOS share my information?

We will not disclose any of your personally identifiable information except when we have your permission or under special circumstances, such as when we believe in good faith that the law requires it or under the circumstances described below.

What security precautions are in place to protect against the loss, misuse or alteration of my information?

Providing security for the personally identifying information you submit via our Sites is a priority for us. We maintain administrative, technical and physical safeguards to protect your personal information. When we collect sensitive information such as Social Security Number/FEIN and Bank account, we use industry standard methods to protect that information. However, no website, database or system is completely secure or “hacker proof.” You are also responsible for taking reasonable steps to protect your personal information against unauthorized disclosure or misuse.

What else should I know about my privacy?

Please keep in mind that whenever you voluntarily disclose information online, that information may be accessible to other customers and users. Ultimately, you are solely responsible for maintaining the secrecy of your passwords and/or any account information. Please be careful and responsible whenever you are online.

When you end your customer relationship with us, we will treat the information we have about you as if you were still our customer.

Disclosure and Updates

This Privacy Policy may be revised periodically and this will be reflected by the “effective date” below. Please visit this page regularly to become apprised of any changes. In general, KSSOS only uses your personal information in the manner described in the Privacy Policy in effect when KSSOS received the personal information you provided. Your continued use of the Sites constitutes your agreement to this Privacy Policy and any future revisions.

For revisions to this Privacy Policy that may be materially less restrictive on KSSOS’s use or disclosure of the personal information you have already provided, KSSOS will attempt to obtain your consent before implementing such revisions with respect of such information.

This Privacy Policy was created on April 18, 2018.

Who do users contact for questions or concerns about this Privacy Policy?

If you need further assistance, please send an email with your questions or comments to:

Kansas Secretary of State, 120 SW 10th Avenue, Topeka, KS 66612.

[Email Us](#)